

Government of West Bengal  
Department of Forests,  
For Branch,  
AranyaBhavan(1<sup>st</sup> Floor), Block-LA-10A, Sector-III, Saltlake City  
Kolkata-700 098

**NOTIFICATION**

No. 214-FR/O/D/8M-21/18(Part-III)

Dated-06.02.2019

In pursuance of the provisions contained in para 10 and 11 of the Compensatory Afforestation Fund Act 2016, ( No.38 of 2016) and in supersession of the earlier notifications of the Forest Department in this regard, the Governor is pleased to notify the constitution of Executive Committee of the State Compensatory Afforestation Fund Management and Planning Authority.

The composition of the Executive Committee shall be as follows:

1. Principal Chief Conservator of Forests & HoFF, West Bengal.....Chairperson
2. Principal Chief Conservator of Forests, WL & C W W.....Member
3. Principal Chief Conservator of Forests, General.....Member
4. Member Secretary, State Forest Development Agency.....Member
5. A representative from Department of Environment.....Member
6. A representative from Department of Finance.....Member
7. A representative from Department of Planning and Statistics.....Member
8. A representative from Departments of Panchayat and Rural Development.....Member
9. A representative from L&LR Deptt.....Member
10. A representative from Departments of Agriculture.....Member
11. A representative from Departments of Tribal Development.....Member
12. A representative from Departments of Science, Technology and Biotechnology.....Member
13. Financial Adviser, Forest Department.....Member
14. Two eminent Non-Government Organizations to be appointed by the State Government.....Member
15. Two representatives of district level Panchayati Raj Institutions to be appointed by the State Government.....Member
16. An expert on tribal matters or a representative of tribal community to be appointed by the State Government.....Member
17. Chief Executive Officer, West Bengal State Authority.....Member Secretary

The Executive Committee of the State Authority shall:-

- i. Formulate and submit Annual Plan of Operations to the steering committee of the State Authority for its concurrence.
- ii. Undertake quantitative and qualitative supervision, monitoring and evaluation of the works being implemented from the amounts available in the state fund.
- iii. Invest surplus amounts available in the state fund of the state.
- iv. Maintain books of account and other records.
- v. Submit reports to the steering committee of the State Authority.
- vi. Prepare annual report of the state authority.
- vii. Deploy staff on contractual basis or on deputation in the State Authority.
- viii. Formulate proposals for creation of posts in the State Authority.
- ix. Be responsible for delegation of financial or administrative powers.
- x. Be responsible for other day to day working in respect of the State Authority.
- xi. Maintain and update Public Information System and present all information on its transaction in the Public Domain.
- xii. Undertake any other work as may be assigned to it by the Governing Body or Steering Committee of the State Government from time to time.

The executive Committee shall meet at least once in three months.

Every meeting of the Executive Committee shall be chaired by the Chairperson, and in absence of the Chairperson, any member as may be decided by the Committee.

The Executive Committee shall meet on such date and place as may be decided by the Chairperson in consultation with the Member Secretary.

For any meeting, five days clear notice shall be given to the members, excluding the day of posting of the notice and the day of the meeting.

In case of urgency, Member Secretary shall be competent to convene the meeting at a short notice with the approval of the Chairperson.

One half of the members, including the chairperson shall constitute the quorum of the meeting and the fraction shall be rounded off to the next higher number.

Where quorum is not present within thirty minutes of the time notified for commencement of the meeting, the same shall stand adjourned to the same day, time and place the following week, and the members present will form the quorum.

The decision in the meeting shall be taken by simple majority of the members present and voting.

By order of the Governor

Sd./-

(INDEVAR PANDEY)

Additional Chief Secretary to the Govt. of West Bengal

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No. 214-FR/1(16)

Dated-06.02.2019

Copy forwarded for information and necessary action to the:-

1. P.S. to Minister In Charge, Forests.
2. Sr. P.S. to the Chief Secretary, Govt. of West Bengal.
3. Sr. P.S. to the Addl. Chief Secretary, Deptt. of Forests.
4. Principal Chief Conservator of Forests & Head of Forest Force, West Bengal
5. Principal Chief Conservator of Forests, WL & Chief Wildlife Warden,
6. Principal Chief Conservator of Forests, General
7. Member Secretary, State Forest Development Agency
8. Sr. P.S. to Addl. Chief Secretary, Departments of Environment
9. Sr. P.S. to Addl. Chief Secretary, Departments of Finance
10. Sr. P.S. to Addl. Chief Secretary, Departments of Planning and Statistics
11. Sr. P.S. to Addl. Chief Secretary /Pr. Secretary, Departments of Panchayat and Rural Development
12. Sr. P.S. to Addl. Chief Secretary /Pr. Secretary, L&LR Deptt.
13. Sr. P.S. to Addl. Chief Secretary/Pr. Secretary, Departments of Agriculture
14. Sr. P.S. to Addl. Chief Secretary/Pr. Secretary, Departments of Tribal Development
15. Sr. P.S. to Addl. Chief Secretary/Pr. Secretary, Departments of Science, Technology and Biotechnology
16. Financial Adviser, Forest Department
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18. Two representatives of district level Panchayati Raj Institutions to be appointed by the State Government.
19. An expert on tribal matters or a representative of tribal community to be appointed by the State Government.
20. Chief Executive Officer, West Bengal State Authority.

  
Joint Secretary to the Govt. of West Bengal

No. 214-FR/2(1)

Dated-06.02.2019

Copy forwarded to the Marketing Director, Saraswati Press Ltd. with a request to take necessary action for printing 50(fifty) copies of the notification for publishing in the Kolkata Gazette . .

  
Joint Secretary to the Govt. of West Bengal

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